



LIVERPOOL
HOPE
UNIVERSITY

1844

Recruitment Pack

APPRENTICE GARDENER

Job Reference: 5BSE02

Closing date: 7TH JULY 2025 AT 5.00 PM

www.hope.ac.uk





POST: APPRENTICE GARDENER

STARTING DATE: TBC

SALARY RANGE: £22,932

TYPE OF CONTRACT: 2 YEAR FIXED TERM

WORK PATTERN: FULL TIME

REPORTS TO: HEAD OF GARDENS & GROUNDS

The Post

Liverpool Hope University is special institution, grounded in history and driven by a values-led approach to educational delivery.

Known as the Garden Campus for its unique decorative and award-winning gardens, Liverpool Hope University is looking to recruit an apprentice gardener on a two year fixed term apprenticeship for a suitably qualified person looking to gain hands on experience working alongside our existing team of gardeners. Working at our three campuses and under the guidance of our Head of Gardens and Grounds, you will carry out a wide range of duties, including; general garden maintenance, hedge and tree pruning, grass cutting and assisting with the planning and design of new areas.

In addition to our excellent terms and conditions of employment, the successful candidate will have a structured development plan agreed at the start of the apprenticeship.

Who We're Looking For

We welcome applicants from individuals who take pride in their work and enjoy being part of a team. If you have a keen eye for detail, a strong work ethic, and a commitment to maintaining high standards, we'd love to hear from you!

We are passionate about creating a diverse workforce and positively encourage applications from under-represented communities. We particularly encourage applications Black, Asian and Minority Ethnic (BAME).

We are committed to an inclusive and accessible recruitment process and participate in the [Disability Confident](#) scheme, ensuring all candidates are considered fairly and supported where needed

Interested candidates should submit an application form to jobs@hope.ac.uk. The application should outline your previous experience, and how your skills and experiences are suitable for the role of Apprentice Gardener. You should make sure to highlight how you meet the Essential Criteria as outlined on the Person Specification.

Job Description/Key duties of the post

Job Title	Apprentice Gardener	Code	5BSE02
Subject/Service Area	Estates		
Reports to	Head of Gardens and Grounds		
Accountable To	Estates Services Manager		

Purpose of Job

The Apprentice Gardener will work closely with our small team of Gardeners gaining hands on experience working of all aspects of gardening duties at all three university campuses decorative gardens that provide a safe, visually diverse and relaxing environment for our students.

Key Tasks / Responsibilities

- Undertake all aspects of general garden maintenance and preparation (including propagation, digging, edging, hoeing, pruning, plant labelling etc.)
- Planting of new replacement bulbs, flowers, shrubs, hedges etc.
- Assist the Head of gardens and Grounds in the design and planting of new areas
- Hedge and tree pruning in accordance with TPO regulations.
- Lawn maintenance and cultivation to the required standard
- Operate machinery (including lawn mowers, ride on mowers, hedgecutters, trimmers etc.) in a safe manner in accordance with the University's Health & Safety policy.
- Maintain lawns, plants, trees etc, with the appropriate fertilizers, plant/tree food etc. in a safe manner in accordance with the University Health & Safety policies.
- Assist with pest, disease and weed control via the application of herbicides, fungicides etc. according to Health and Safety regulations
- Assist the clearance of gardens and pathways of leaves.
- Assist with the maintenance of sports pitches (grass and astro-turf)
- Report any risks and Health & Safety issues within the University grounds.
- Complete the required training modules of the apprenticeship scheme.

These key tasks are not intended to be exhaustive, but they highlight a number of major tasks that the post-holder may be reasonably expected to undertake

Person Specification

Methods of assessment

Application form **(A)**

Interview **(I)**

Presentation **(P)**

Educational Requirements	Essential (E)/Desirable (D)	Method of Assessment (A/I/P)
Good Standard of general education	D	A
Willingness to work towards Level 2 Apprenticeship qualification	E	A & I
Experience	Essential (E)/Desirable (D)	Method of assessment
Commercial Gardening Experience	D	A & I
Experience of working as part of a team	D	A & I
Good interpersonal and communication skills	D	I
Skills and Knowledge	Essential (E)/Desirable (D)	Method of assessment
Flexibility in relation to working patterns and arrangements as required	E	I
Ability to follow safe ways of working practices.	E	I
Maintain a high standard of appearance (e.g. uniform and high visibility jacket etc.)	E	I
Ability to meet physical demands of the role including: standing, walking, lifting, climbing, pushing, pulling, balancing, stooping and handling	E	I
Full UK Driving Licence	E	A & I

Contact for Queries

David Kerry
Estates Services Manager
kerryd1@hope.ac.uk

Conditions of service:

This post is based at Hope Park campus. However, you may be required to work in other areas of the University as and when required.

The post is permanent, subject to the normal probationary period of 12 months.

Salary for this post is £22,932 per annum. New appointments will normally be made on the first incremental point of the advertised grade within the salary scale. In certain circumstances, it may be appropriate to offer a candidate a higher incremental point of the advertised grade. A higher salary will not be offered purely on the fact that it has been requested. Any starting salary above the first incremental point of the advertised grade must be justified and **supported by evidence**. Salary is payable monthly in arrears by bank giro credit on and around the 20th of each month.

The annual leave runs from 1st September to 31st August. Holiday entitlement is 28 days per year plus statutory Public Holidays and Liturgical days. This entitlement is pro-rated for part-time staff.

Further Information

Liverpool Hope University has two main teaching campuses – Hope Park in the Liverpool suburb of Childwall and the city centre Creative Campus.

We have invested more than £60 million in buildings and equipment over the past eight years and we are proud of our campuses. Stunning listed buildings sit alongside modern architecture, and with beautiful gardens and facilities, which make Liverpool Hope University a unique place to work and study.

Mission and Values

Liverpool Hope University is an ecumenical Christian Foundation, which strives:

- to provide opportunities for the well-rounded personal development of Christians and students from other faiths and beliefs, educating the whole person in mind, body and spirit, irrespective of age, social or ethnic origins or physical capacity, including in particular those who might otherwise not have had an opportunity to enter higher education;

- to be a national provider of a wide range of high-quality programmes responsive to the needs of students, including the education, training and professional development of teachers for Church and state schools;
- to sustain an academic community, as a sign of hope, enriched by Christian values and worship, which supports teaching and learning, scholarship and research, encourages the understanding of Christian and other faiths and beliefs and promotes religious and social harmony;
- to contribute to the educational, religious, cultural, social and economic life of Liverpool, Merseyside, the North-West and beyond.

Liverpool Hope's Values

Hope strives to meet the following values, which are integral to the fulfilment of its Mission:

- be open, accessible and inclusive,
- take faith seriously, being fully Anglican, fully Catholic, fully ecumenical, fully open to those of all faiths and beliefs,
- be intellectually stretching, stimulating, challenging,
- be hospitable, welcoming, cheerful, professional, full of Hope; creating supportive communities in aesthetically pleasing environments,
- be well-rounded, holistic, integrated, a team, a community of communities, collaborating in wider partnerships.

Equality and Diversity

Consistent with its Mission, Liverpool Hope strives to be a University where the individual and individuality matter. We hold students, staff and visitors in high regard and we seek to foster a working and learning environment that recognises and respects difference. All staff are expected to comply with the University's Equality and Diversity policies in the performance of their duties.

Health and Safety

Liverpool Hope University is committed to ensuring the health, safety and welfare of all staff at work and of students, visitors and others by continuous improvement in standards of health and safety. All staff are expected to comply with the University's Health and Safety policies in the performance of their duties

Sustainability

Liverpool Hope University is committed to enhancing the quality of its environment for its staff and students working and living at the University and the wider community; and aims to manage its operations in ways that are environmentally sustainable, economically feasible and socially responsible. All staff are expected to work in accordance with, and promote the University's sustainability practices.

Benefits of working at Liverpool Hope University

Liverpool Hope offers its employees a full range of benefits:

Pay and Pensions

- Competitive rates of pay defined using the HERA job evaluation scheme
- Pension schemes with generous employer contributions

Home and Family

- Generous Annual Leave Arrangement
- Opportunity for flexible working arrangements

Training and Development

- Induction training for all new staff
- Staff development opportunities

Health and Well-Being

- Hope Park Sports fitness suite and classes with discounted membership
- A range of food outlets with healthy eating options
- Staff counselling service
- Staff cycle scheme
- Support with lifestyle changes
- A range of social activities and groups
- On-site chapel, multi-faith prayer room and Chaplaincy
- Eye testing scheme

We also provide a variety of staff discounts ranging from reduced price Theatre tickets to discounts on beauty treatments.

Library services

Liverpool Hope's Library Service provides access to a wide-ranging collection of physical and online resources to support learning and research. The service also provides different types of study space across both campuses to support the wide range of learning styles and needs, from individual study rooms to group spaces, and from silent study to more relaxed social learning

Car Parking

All users of University car parks are required to pay for their use. The University has a scalable charging system for annual permits and pay and display facilities for occasional users.

We recruit staff nationally and internationally as we seek out the best to help build Hope for the future. If you join us, you will be doing so at an exciting and challenging time as we work to build a liberal arts inspired university of distinction in the UK.

How to apply

You can download the application form by the link below:

[How to apply](#)

Useful Links

www.hope.ac.uk/lifeathope/welcome

<https://www.hope.ac.uk/gateway/staff/peopleservices/>

www.hope.ac.uk/jobs





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